

OpenGround Cloud: Data Importing

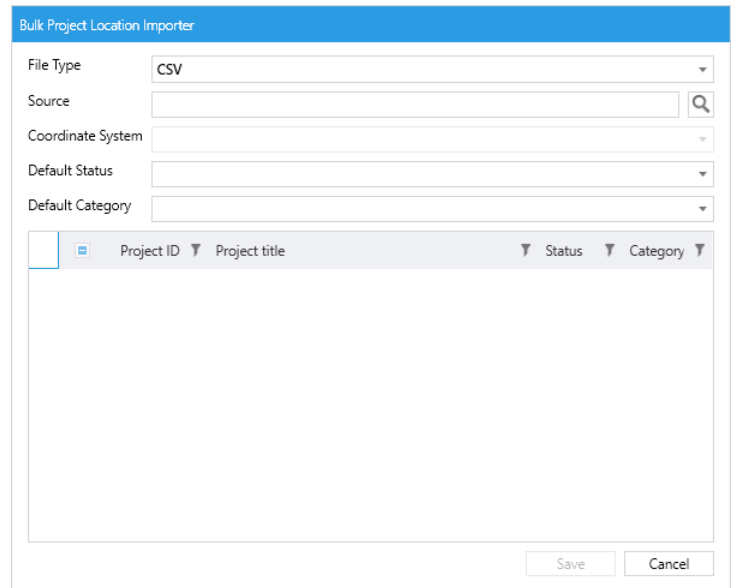
Data and project importation in OpenGround consists of two parts, First the projects must be created and then the actual data must be uploaded to the cloud. Both of these are done from within the “Professional” app.

Project Creation

For only a few projects, projects can be created manually using the standard creation methods.

For bulk importing of projects these are done from the “Data Migrations” of the main ribbon.

- Clicking the “Import Locations” button brings up the Importing Dialog Menu.
- Importing is done via a CSV file that contains project information such as name, ID, client and location.
- A default coordinate system, status and category must all be assigned.

The image shows a dialog window titled "Bulk Project Location Importer". It has a blue header bar. Below the header, there are several input fields: "File Type" (a dropdown menu set to "CSV"), "Source" (a text box with a search icon), "Coordinate System" (a dropdown menu), "Default Status" (a dropdown menu), and "Default Category" (a dropdown menu). Below these fields is a table with columns: "Project ID", "Project title", "Status", and "Category". The table is currently empty. At the bottom right of the dialog, there are "Save" and "Cancel" buttons.

Project Import Dialog Window

Project Data Importation

Once projects have been imported into OpenGround, where desired the actual project information may be uploaded to OpenGround as well.

Uploading individual projects involves using a “Mapping File” that tells OpenGround how to translate your project data into the OpenGround database format.

- From inside of a desired project, on the Data Ribbon click the “Import Data” button.
- Select the desired format, such as gINT and the mapping file for the project.
- Work through the dialog window, including verifying and selecting points for import.
- The importation process will also verify the data file matches the mapping file that was selected.
 - Warnings: These should be made note of, however they will not stop the import process.
 - Errors: These will halt the import process and will need to be fixed prior to continuing.